

**FY2025 RFP CATEGORY 2 –
WESTWOOD COMMUNITY SCHOOL DISTRICT**
E-rate BEN: 132292
470 # 250018544

Project Summary: The purpose of this Request for Proposal (RFP) is to solicit bids for Westwood Community School District (“Applicant”) for Internal Network Equipment & Licensing. These requests are part of the E-rate filing for Funding Year 2025.

Timeline:

Task	To	Due Date
Form 470 and RFP posted	EPC Portal	1/30/2025
Clarifying Questions due	jlutt@wcsdrebels.com cc to Erin@eratecomplete.com	2/6/2025 3pm Applicant time
Q&A RFP Addendum Posted	EPC Portal	2/6/2025
Bids due via email	Bids2025@eratecomplete.com	3/6/2025 3pm Applicant time

*Site visit not required. No installation requested.

Maps/floorplans will not be posted publicly online.

Submission Requirements:

No phone calls or texts; for documentation purposes all communication is required to be via email. Failure to comply with RFP instructions may result in disqualification or points deducted during bid evaluation. Inquiries asking the applicant to consider purchasing other services or components that are not included in the Form 470/RFP will not be considered legitimate inquiries or proposals. Questions that seek information readily available in the Form 470 or RFP will not be answered. Spam, robotic, generic and encyclopedic responses will not be considered legitimate bid inquiries or proposals and will be disqualified.

Clarifying Questions due from vendors to jlutt@wcsdrebels.com and cc to Erin@eratecomplete.com by 3pm Applicant time on 2/6/2025.

Questions received after this date will not be answered.

Bids must be submitted via email to Bids2025@eratecomplete.com and received by 3:00 pm Applicant time on 3/6/2025.

All responses must be labeled **ATTN: ERATE Category 2 FY2025 Response – Westwood**

Applicant reserves the right to reject late submissions.

SPIN: Interested bidders must provide their E-rate Service Provider Identification Number (SPIN/Form 498 ID) on the proposal response to be eligible for consideration and must be willing to certify their SPIN for FY2025. Failure to do so may result in disqualification.

Description of Proposal:

Respondent will provide a description of their proposal for all services and solutions. Description will include an overview of the proposal, any deviations from the requested architecture, design or requirements, assumptions made, other detail the district may find useful or necessary (or could differentiate the solution from a competing proposal).

References:

For each response, the respondent must provide 3 references from current or recent customers (preferably K-12 schools) with projects equivalent to the size of the applicant.

Required Notice to Proceed and Funding Availability:

Applicant will follow the purchasing policies of the School Board and requirements and procedures of the FCC's E-rate program as administered by the Universal Service Administrative Company to be eligible for all available funding. The implementation of any associated contracts resulting from this competitive bid process will be dependent on the applicant's issuance of a written Notice to Proceed/Purchase Order. E-rate funding notification alone will not signify Notice to Proceed. The Applicant will have the right to allow the contract to expire without implementation if appropriate funding does not come available.

Invoicing: Respondents agree to conform to all E-Rate guidelines for the billing of discounts to the SLD/USAC. Bidders must be willing to provide E-Rate discounted billing (form 474/SPI invoicing) if requested by the applicant.

Prices to remain firm through E-rate approval, execution, and duration of the proposed contract. In the event of a price decrease for service or from the manufacturer, said decrease shall be passed on to the Applicant and documented with new price sheet sent to the contacts listed here.

Scope of Work

Applicant is soliciting proposals from Responders supporting a contract for Category 2 Network Equipment & Licensing which is E-Rate eligible.

Vendor must be an authorized E-rate partner of the manufacturer or will agree that no grey market products will be accepted as part of the procurement.

Bids must include all charges, including equipment costs itemized by component, shipping, and any surcharges.

Only quotes for new equipment will be accepted. No used or refurbished bids will be considered.

Applicant reserves the right to reject late submitted bids. Bid evaluations may include points for vendors with a local presence or office within 150 miles.

Proposals should separately itemize the cost of E-rate eligible and ineligible services.

If quoting an equivalent, please provide documentation of equivalence. Equivalent proposals must be comparable in quality and functionality and must be fully interoperable with our existing **Extreme** equipment and management software.

The district reserves the right to award none, some, or all of the proposal.

Installation/Initial Configuration:

Labor/installation and initial configuration is not requested.

Licenses:

Vendor should indicate whether licenses and or operating system software of internal connections equipment are classified as maintenance (BMIC/MIBS) or internal connections (right-to-use) and any applicable cost-allocation need for ineligible features.

Please include license options for 3, 4 (if available) and 5 year terms for cost comparison.

Requests: (see chart on next page)

Based on the applicant's experience, knowledge and existing infrastructure, below are estimates of the components believed to meet their needs.

Seeking bids on the following, or equivalents, including any relevant licenses, cables, connectors, power supplies, transceivers, modules, and miscellaneous components as needed. Items and quantities listed are estimates of need.

Vendor responses should include full Manufacturer Part # or SKU.



District Name: Westwood Community School District

E-rate Category 2 - 470 #250018544

Funding Year 2025 (*4/1/2025 - 9/30/2026)

Product Type:	Manufacturer - or equivalent	Model Number and/or SKU or equivalent	Estimated Quantity Needed	Include labor for Installation/ Configuration Fees Y/N
UPS (conditionally eligible -	TrippLite	SMART2200RMXLN	3	N
UPS (conditionally eligible -	TrippLite	BP72VRM2U	3	N
UPS (conditionally eligible -	TrippLite	SMART2200NET	17	N
UPS (conditionally eligible -	TrippLite	SU2200RTL2Ua	2	N
UPS (conditionally eligible -	TrippLite	BP48V24-2U	1	N
UPS (conditionally eligible -	TrippLite	BP48V27-2US	1	N
Wireless Access Point	Extreme Wireless	Outdoor AP1130	5	N
WAP License	Extreme Wireless	Extreme Cloud IQ Pilot SAA	5	N

***Category 2 components may be installed as early as 4/1/2025, but must be installed no later than 9/30/2026.**

This does not apply to BMIC maintenance/support SKUs or Managed Services agreements which must be invoiced to the applicant and utilized between 7/1/2025 - 6/30/20XX.

Other Details or Requests not listed above: UPS devices conditionally eligible based on the components that will be physically plugged into them.